

The Association of School Psychologists of Pennsylvania

Website Policies and Procedures

The Association of School Psychologists of Pennsylvania (ASPP) Website was created and is maintained in order to promote and facilitate the internal operations of ASPP, provide information and resources for its members and to service the public. No use of the ASPP Website for purposes outside of the objectives set forth above shall be permitted at any time.

I. RESOURCES

- A. The Association of School Psychologists of Pennsylvania Website may provide professional and parent resources on the website. Such resources are provided solely as a convenience to the Website user.
- B. Policy and Disclaimer Notices
 - a) All pages of the Website providing professional or parent resources shall include the following disclaimer notice:
The resources provided on the Association of School Psychologists of Pennsylvania (ASPP) Website are provided solely as a convenience to you. If you have a question or comment regarding any of the resources provided or any of the content contained therein, please contact the website administrator.
 - b) Resources will be provided on the website if, in the exercise of the sound editorial discretion of ASPP, their primary purpose is the promotion of education, the field of school psychology or related fields.
 - c) The Association of School Psychologists of Pennsylvania reserves the right, from time to time, as deemed appropriate, to undertake the following editorial functions in the management of its Website without notice to any contributors:
 - i. Limit or adjust the maximum number of resources made available through the Website.
 - ii. Remove all resources from the Website in its entirety.
 - iii. Remove any resources, after subsequent review, in the sole editorial discretion of The Association of School Psychologists of Pennsylvania, to no longer serve the prerequisite purposes set forth in this policy.
 - iv. Remove resources deemed to be patently offensive or objectionable to the users of the Website, or which overtly or implicitly threaten the health, safety, or welfare of such individuals.
 - d) Decisions regarding the inclusion of a resource on the Website shall be made by the ASPP Executive Board if the information provided is in accordance with the purposes of the Association of School Psychologists and its membership.

II. HYPERLINKS

- A. The Association of School Psychologists of Pennsylvania Website may provide hyperlinks to web sites outside of and independent from the Website. Such hyperlinks are provided solely as a convenience to the Website user.
- B. Policy and Disclaimer Notices

- a) All pages of the Website providing any hyperlinks shall provide the following disclaimer notice:
The hyperlinks provided on the Association of School Psychologists of Pennsylvania (ASPP) website are not under the direct or indirect control of ASPP, and are provided solely as a convenience to you. By clicking on any such hyperlinks, you will be leaving the ASPP website entirely. ASPP is not responsible for the content, information, or opinions of any website linked to herein. If you have a question or comment regarding any of these outside websites or any of the content contained therein, please contact them directly on their site.
- b) All outside links from the ASPP Website to outside websites shall be marked notifying the user that such website(s) are located outside of the ASPP Website.
- c) Website links, available on a limited basis, shall only be made available for entities and applicants who, in the exercise of the sound editorial discretion of ASPP, meet the following criteria:
- i. Hyperlinks are only available from the ASPP Website to websites maintained by governmental, charitable, educational, public health, scientific or cultural organizations or entities whose primary purpose is the promotion of education, the field of school psychology or related fields.
 - ii. Organizations or entities will only be granted a hyperlink from the ASPP website if the stated focus or purpose of such an entity is in accordance with the purposes of the Association of School Psychologists and its members.
 - iii. Hyperlinks shall not be made available to any newspapers, periodicals, or any other similar news gathering organization or entity, due to concerns regarding the dissemination of political or ideological materials to a captive audience.
 - iv. Hyperlinks to sites whose primary or underlying purpose is to promote any political or ideological message or agenda are prohibited, and shall not be made available to any sites that are so associated.
- d) Hyperlinks may be made available at the request of members of ASPP which direct Website viewers to for profit resources created by the ASPP member. Such Hyperlinks will be provided if they meet the criteria contained in section c) of this policy.
- e) The Association of School Psychologists of Pennsylvania reserves the right, from time to time, as deemed appropriate, to undertake the following editorial functions in the management of its Website, without notice:
- i. Limit or adjust the maximum number of hyperlinks made available through the Website.
 - ii. Remove all hyperlinks from the Website in its entirety.
 - iii. Remove hyperlinks to any websites determined, after subsequent review, in the sole editorial discretion of The Association of School Psychologists of Pennsylvania, to no longer serve the prerequisite purposes set forth in this policy.
 - iv. Remove hyperlinks to any website deemed to be patently offensive or objectionable to the users of the Website, or which overtly or implicitly threaten the health, safety, or welfare of such individuals.
- f) Decisions regarding the establishment of a hyperlink from the Website shall be made by the ASPP Executive Board in accordance with the following process:

- i. Once the appropriate manager reviews a request for a hyperlink and makes an administrative determination that the hyperlinked website would potentially fall within the parameters set forth by these guidelines.
- ii. All such applications deemed appropriate shall be referred to the ASPP Executive Board for approval or denial according to established administrative procedures.
- iii. The decision and the grounds will be indicated to the applicant in writing.

III. EMPLOYMENT OPPORTUNITIES

- A. The Association of School Psychologists of Pennsylvania Website may provide job postings for employment at school districts and other educational agencies. Such Job postings are provided solely as a convenience to the Website user.
- B. Policy and Disclaimer Notices
 - a) The Employment Opportunities page shall provide the following disclaimer notice: *The Employment Opportunities posted on this (ASPP) website are provided solely as a convenience to you. ASPP does not necessarily endorse the school districts or education agencies who have posted on this webpage. If you have a question or comment regarding any of these Employment Opportunities, please contact the provider directly.*
 - b) Employment Opportunities will be made available on a limited basis and shall only be made available for entities and applicants who request to share a job posting appropriate for the field of school psychology.
 - c) The Association of School Psychologists of Pennsylvania reserves the right, from time to time, as deemed appropriate, to undertake the following editorial functions in the management of its Website without notice:
 - i. Limit or adjust the maximum number of Employment Opportunities made available through the Website.
 - ii. Remove all Employment Opportunities from the Website in its entirety.
 - iii. Remove Employment Opportunities to any School Districts or Education Agencies determined, after subsequent review, in the sole editorial discretion of The Association of School Psychologists of Pennsylvania, to no longer serve the prerequisite purposes set forth in this policy.
 - d) Decisions to include an Employment Opportunity on the Website shall be made by the ASPP Executive Board in accordance with the following process:
 - i. The appropriate manager reviews a request for a Employment Opportunity posting and makes an administrative determination that the posting would potentially fall within the parameters set forth by these guidelines.
 - ii. The decision and the grounds for denial therefore will be indicated to the applicant in writing.
 - e) The Employment Opportunities page is made available only to current members of ASPP who have logged on to the website. Requests to include an employment opportunity on the public side of the website should be made the ASPP Executive Board.
 - f) Postings on the Employment Opportunities webpage will be maintained for 45 days unless otherwise indicated by the requesting School District or Education agency.

IV. RESEARCH OPPORTUNITIES

- A. The Association of School Psychologists of Pennsylvania Website may provide space on the website for research opportunities for its membership. Opportunities may include requests to complete surveys, questionnaires and other research methods.
- B. Policy and Disclaimer Notices
 - a) The Research Opportunities page shall provide the following disclaimer notice:
The Research Opportunities posted on this (ASPP) website are voluntary. ASPP does not necessarily endorse the research studies included on this webpage. If you have a question or comment regarding any of these Research Opportunities, please contact the primary researcher directly.
 - b) Upon the request of the primary researcher, space on the Research Opportunities webpage will be made available on a limited basis.
 - i. ASPP will not grant any request for the phone numbers, email addresses, or any other contact information for its membership for the purposes of a research study.
 - ii. ASPP will not contact its members directly either through email or by phone to inform them of any research opportunities contained on the webpage.
 - c) The Association of School Psychologists of Pennsylvania reserves the right, from time to time, as deemed appropriate, to undertake the following editorial functions in the management of its Website:
 - i. Limit or adjust the number of Research Opportunities made available through the Website;
 - ii. Remove all Research Opportunities from the Website in its entirety.
 - iii. Remove Research Opportunities to any study determined, after subsequent review, in the sole editorial discretion of The Association of School Psychologists of Pennsylvania, to no longer serve the prerequisite purposes set forth in this policy.
 - d) Decisions regarding the inclusion of a Research Opportunity from the Website shall be made by the ASPP Executive Board in accordance with the following process:
 - i. The primary researcher must make contact with a website committee member or the ASPP president to request the posting of a research opportunity.
 - ii. The primary researcher must provide a copy of an approved IRB form along with a description of their study.
 - iii. The website committee member or ASPP president will determine if the research opportunity is in accordance with the purposes of the Association of School Psychologists and its members.
 - e) All Research Opportunities will remain on the webpage for 45 days unless otherwise requested.